

**PROF. RAJENDRA SINGH (RAJJU BHAIYA)  
UNIVERSITY, PRAYAGRAJ, U.P.**



Syllabus for  
**Bachelor's Degree in English Language**

Designed As Per Syllabus Development Guidelines

*Under*

**National Education Policy – 2020**

**[WWW.PRSUNIV.AC.IN](http://WWW.PRSUNIV.AC.IN)**

To

Dated: 18-07-2022

**The Registrar**

Prof. Rajendra Singh (Rajju Bhaiya) University  
Prayagraj, (U.P.)

Subject: Regarding Syllabus of UG(English) passed by Board of Studies (BOS) under  
National Education Policy-2020.

Sir,

Please refer to the letter dated 5<sup>th</sup> June 2022 and letter dated 15<sup>th</sup> July 2022; the Board of Studies (English) has organized virtual/physical meeting to prepare syllabus of **Bachelor's Degree in English Language** on the basis of National Education Policy-2020. The following resolutions have been passed:

1. The Board of Studies resolved to adopt Common Minimum Syllabus for all UP-State Universities and Colleges.
2. It is resolved to rectify the errors in the syllabus, misplacement of authors, and their texts with inclusion of some authors and their texts.
3. It is also resolved to make necessary minor changes.

It is therefore requested that Board of Studies (English) have passed the syllabus with minor changes (upto 30%) of prescribed norms. All the members and external experts were virtually/physically present.

Please find the attached syllabus for necessary action.



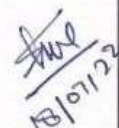


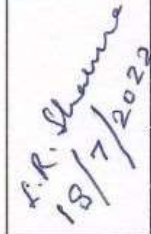
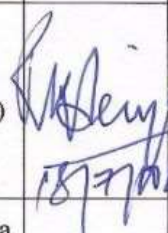

**Prof. Sanjay Prasad Sharma**

Convenor

Board of Studies (English)  
Mahamaya Govt. College,  
Dhanupur, Handia, Prayagraj  
Mob- 9415643519

E-mail: [sanjayprasadsharma2010@gmail.com](mailto:sanjayprasadsharma2010@gmail.com)

## Syllabus Developed by:

S. No.	Name	Designation	Department	College/University	Signature
1.	Prof. Sanjay Prasad Sharma Convenor, Board of Studies in English	Professor	English	Mahamaya Govt. College, Dhanupur, Handia, Prayagraj	 18/07/22
2.	Dr. Ram Pravesh Singh Member, Board of Studies in English	Professor	English	M.G (P.G.) College, Fatehpur	 18-07-2022
3.	Dr. Noor Fatima Member, Board of Studies in English	Assistant Professor	English	H.N.B. (P.G.) College, Naini, Prayagraj	 18/7/22
4.	Prof. Lakshmiraj Sharma External Subject Expert Board of Studies in English	Ex- Professor & Head	English	University of Allahabad (A Central University)	 18/7/2022
5.	Prof. R.K. Singh External Subject Expert Board of Studies in English	Ex- Professor & Head	English	University of Allahabad (A Central University)	 18/7/2022
6.	Dr. Prarthana Vardhan External Subject Expert Board of Studies in English	Sr. Assistant Professor	English	Dr Shakuntala Misra National Rehabilitation University, Lucknow	 18/7/22

**Note:** This syllabus is based on the syllabus (with modifications to the extent of 30%) developed by the committee of experts under the co-ordinatorship of Prof. (Dr.) Anita Rani Rathore, Principal, Manyawar Kanshiram Government Degree College, Gabhana, Aligarh.

**PROF. RAJENDRA SINGH (RAJJU BHAIYA)  
UNIVERSITY, PRAYAGRAJ, U.P.**

Syllabus for

**Bachelor's Degree in English Language**

Designed as per Syllabus Development Guidelines under

National Education Policy – 2020

**Consolidated Semester wise List of Papers**

<b>Years</b>	<b>Semester</b>	<b>Course Code</b>	<b>Paper Title</b>	<b>Theory / Practical</b>	<b>Credit</b>
<b>B.A. 1</b>	<b>I</b>	<b>A400101T</b>	Text English Essay & Stories	Theory	<b>6</b>
	<b>II</b>	<b>A400201T</b>	Applied Grammar	Theory	<b>6</b>
<b>B.A. 2</b>	<b>III</b>	<b>A400301T</b>	Text English Essay & Novels	Theory	<b>6</b>
	<b>IV</b>	<b>A400401T</b>	Writing Skills	Theory	<b>6</b>
<b>B.A. 3</b>	<b>V</b>	<b>A400501T</b>	Essays from Indian writing in English & Linguistic Analyses	Theory	<b>5</b>
	<b>V</b>	<b>A400502T</b>	Structure of English	Theory	<b>5</b>
	<b>V</b>	<b>A400503P</b>	Project	Practical	<b>Qualifying</b>
	<b>VI</b>	<b>A400601T</b>	Communication for Business and Media	Theory	<b>5</b>
	<b>VI</b>	<b>A400602T</b>	Comprehension and Usage	Theory	<b>5</b>
	<b>VI</b>	<b>A400603P</b>	Project	Practical	<b>Qualifying</b>

Programme/Class: <b>CERTIFICATE</b>	Year: <b>FIRST</b>	Semester- <b>I</b>
Subject: <b>ENGLISH LANGUAGE</b>		
Course Code: - <b>A400101T</b>	Course Title: <b>Text English Essay &amp; Stories</b>	
Credits: <b>06</b>	Paper: <b>Core Compulsory</b>	
Max. Marks: <b>25+75</b>	Min. Pass Marks: <b>33</b>	
Total No. of Lectures-Tutorials-Practical (in hours per week): <b>6-0-0.</b>		
<b>Unit</b>	<b>Topic</b>	<b>No. of Lectures Total 90</b>
<b>I</b>	<b>Forms of Prose:</b> 1. Non- fictional Prose 2. Fictional Prose 3. Heroic Prose 4. Prose Poetry 5. Biography 6. Autobiography	<b>15</b>
<b>II</b>	<b>Elements of the Short Story:</b> 1. Plot 2. Characterization 3. Narrative Technic 4. Structure 5. Setting 6. Theme	<b>15</b>
<b>III</b>	<b>English Essay:</b> 1. C.E.M. Joad- Civilization and History 2. Isaac Asimov- The Fun They Had 3. Desmond Morris- An Observation and An Explanation	<b>15</b>
<b>IV</b>	<b>Indian English Essay:</b> 1. Rabindranath Tagore- A Wrong Man in Workers' Paradise 2. S. Radhakrishnan- Women's Education	<b>15</b>

	3. Jawaharlal Nehru- The Variety and Unity of India	
<b>V</b>	<b>English Short Story:</b> 1. Guy De Maupassant - The Diamond Necklace 2. O' Henry- The Gift of The Magi 3. Somerset Maugham- The Luncheon	<b>15</b>
<b>VI</b>	<b>Indian English Short Story:</b> 1. R.K. Narayan- An Astrologer's Day 2. Mulk Raj Anand- A Pair of Mustachios 3. Rabindranath Tagore- The Home-Coming	<b>15</b>

**Suggested Readings:**

- Daiches, D., "A Critical History of English Literature", Supernova Publishers, 2010.
- Compton- Rickett, A., "A History of English Literature" Nabu Press, 2010.
- Read, H., "English Prose Style", Pantheon, New York, 1981.
- Walker, H., "English Essays and Essayists", J.M. Dent and Sons Ltd., London, 1928.
- Williams, W.E., "A Book of English Essays", Penguin Books, Harmondsworth, 1948.
- The History of English: The Biography of a Language by Christopher R. Fee, Edition- 2019
- A Book of English Prose by Lubbock Percy

<b>Internal Class Test</b>	<b>25 Marks (Three Times)</b>
Course prerequisites:	<b>Open to all</b>
Further Suggestions: <ul style="list-style-type: none"> <li>• This paper will be of <b>100 marks (75+25)</b>.</li> <li>• It will be divided into <b>Three Sections- A, B and C</b>.</li> <li>• <b>Section- A</b> will contain <b>One</b> question which will have <b>Five Sub-questions</b>. Students have to attempt <b>Three</b> questions of 03 marks each in about 50 words (3x3=9). All questions of this section will be from the entire syllabus.</li> <li>• <b>Section- B</b> will be of 36 marks in which students have to attempt <b>Four</b> out of <b>Six</b> questions of 09 marks each in about 200-250 words (4x9=36).</li> <li>• <b>Section- C</b> will be of 30 marks in which students have to attempt <b>Two</b> out of <b>Four</b> questions of 15 marks each in about 400-500 words(2x15=30).</li> <li>• There will be an internal test of 25 marks in each semester.</li> <li>• This question paper will be of <b>Two Hours</b>.</li> </ul>	

Programme/Class: <b>CERTIFICATE</b>	Year: <b>FIRST</b>	Semester- <b>II</b>
Subject: <b>ENGLISH LANGUAGE</b>		
Course Code: - <b>A400201T</b>	Course Title: <b>Applied Grammar</b>	
Credits: <b>06</b>	Paper: <b>Core Compulsory</b>	
Max. Marks: <b>25+75</b>	Min. Pass Marks: <b>33</b>	
Total No. of Lectures-Tutorials-Practical (in hours per week): <b>6-0-0.</b>		
<b>Unit</b>	<b>Topic</b>	<b>No. of Lectures Total- 90</b>
<b>I</b>	<b>Precis:</b> One passage for precis writing	<b>15</b>
<b>II</b>	<b>Translation:</b> Two translations of a passage from Hindi to English.	<b>15</b>
<b>III</b>	<b>Expansion:</b> Expansion of an Idea into English	<b>15</b>
<b>IV</b>	<b>Grammar:</b> 1. Narration 2. Use of Tenses 3. Use of Infinitive 4. Gerund and Participle	<b>15</b>
<b>V</b>	<b>Grammar:</b> 1. Conditional Sentences 2. Use of Article 3. Use of Preposition 4. Active and Passive Voice	<b>15</b>
<b>VI</b>	<b>Grammar:</b> 1. Synthesis 2. Transformation of Sentences 3. Sentence Connectors 4. Questions Tags	<b>15</b>

**Suggested Readings:**

- High School English Grammar and Composition by Wren & Martin, Edition: 2017
- Oxford Modern English Grammar by Bas Aarts, Edition: 2011
- Primary School English Grammar and Composition by P. C. Wren, Edition: 2017

- English Grammar & Composition by S.C. Gupta, Edition: 2018
- Cambridge Grammar of English: A Comprehensive by Michael McCarthy and Ronald Carter, Edition: 2006
- Advanced Grammar in Use by Martin Hewing, Edition: 1999

**Internal Class Test**

**25 Marks** (Three Times)

Course prerequisites:

**Open to all**

Further Suggestions:

- This paper will be of **100 marks** (75+25).
- It will be divided into **Three Sections- A, B and C.**
- **Section- A** will contain **One** question which will have **Five Sub-questions.** Students have to attempt **Three** questions of 03 marks each in about 50 words (3x3=9). All questions of this section will be from the entire syllabus.
- **Section- B** will be of 36 marks in which students have to attempt **Four** out of **Six** questions of 09 marks each in about 200-250 words (4x9=36).
- **Section- C** will be of 30 marks in which students have to attempt **Two** out of **Four** questions of 15 marks each in about 400-500 words(2x15=30).
- There will be an internal test of 25 marks in each semester.
- This question paper will be of **Two Hours.**



Programme/Class: <b>DIPLOMA</b>		Year: <b>SECOND</b>	Semester- <b>III</b>
Subject: <b>ENGLISH LANGUAGE</b>			
Course Code: - <b>A400301T</b>		Course Title: <b>Text English Essay &amp; Novels</b>	
Credits: <b>06</b>		Paper: <b>Core Compulsory</b>	
Max. Marks: <b>25+75</b>		Min. Pass Marks: <b>33</b>	
Total No. of Lectures-Tutorials-Practical (in hours per week): <b>6-0-0.</b>			
<b>Unit</b>	<b>Topic</b>	<b>No. of Lectures Total- 90</b>	
<b>I</b>	<b>Forms of Prose:</b> 1. Memoir 2. Travelogue 3. Formal Essay 4. Personal Essay 5. Periodical Essay 6. Humour and Pathos 7. Folk Tale	<b>15</b>	
<b>II</b>	<b>Elements of the Novels:</b> 1. Plot 2. Character 3. Setting 4. Theme 5. The Conflict 6. The Resolution 7. Point of View	<b>15</b>	
<b>III</b>	<b>English Essay (Part-A):</b> 1. Joseph Addison- Sir Roger at Home 2. Louis Fischer- Jesus Christ and Mahatma Gandhi 3. Neville Cardus- Cricket and Cricketers	<b>15</b>	
<b>IV</b>	<b>English Essay (Part-B):</b> 1. Lord Chesterfield- On Speaking in Parliament 2. J.B. Priestley- Lectures 3. J.B.S Haldane- Science and Human Life	<b>15</b>	

<b>V</b>	<b>English Novels:</b> 1. Jane Austen- Emma 2. Charles Dickens- Oliver Twist	<b>15</b>
<b>VI</b>	<b>Indian English Novels:</b> 1. R.K. Narayan- The Guide 2. Shashi Deshpande- Dark Holds No Terrors	<b>15</b>

<b>Internal Class Test</b>	<b>25 Marks (Three Times)</b>
Course Pre-requisites:	<b>Open to all</b>
Further Suggestions: <ul style="list-style-type: none"> <li>• This paper will be of <b>100 marks</b> (75+25).</li> <li>• It will be divided into <b>Three Sections- A, B and C.</b></li> <li>• <b>Section- A</b> will contain <b>One</b> question which will have <b>Five Sub-questions</b>. Students have to attempt <b>Three</b> questions of 03 marks each in about 50 words (3x3=9). All questions of this section will be from the entire syllabus.</li> <li>• <b>Section- B</b> will be of 36 marks in which students have to attempt <b>Four</b> out of <b>Six</b> questions of 09 marks each in about 200-250 words (4x9=36).</li> <li>• <b>Section- C</b> will be of 30 marks in which students have to attempt <b>Two</b> out of <b>Four</b> questions of 15 marks each in about 400-500 words(2x15=30).</li> <li>• There will be an internal test of 25 marks in each semester.</li> <li>• This question paper will be of <b>Two Hours</b>.</li> </ul>	

Programme/Class: <b>DIPLOMA</b>	Year: <b>SECOND</b>	Semester- <b>IV</b>
Subject: <b>ENGLISH LANGUAGE</b>		
Course Code: - <b>A400401T</b>	Course Title: <b>Writing Skills</b>	
Credits: <b>06</b>	Paper: <b>Core Compulsory</b>	
Max. Marks: <b>25+75</b>	Min. Pass Marks: <b>33</b>	
Total No. of Lectures-Tutorials-Practical (in hours per week): <b>6-0-0.</b>		
<b>Unit</b>	<b>Topic</b>	<b>No. of Lectures Total- 90</b>
<b>I</b>	<b>Developing Skill of Writing:</b> 1. Dialogue and feature 2. Autobiography 3. Biography 4. Diary 5. Article 6. Memos 7. Review	<b>15</b>
<b>II</b>	<b>Letter Writing:</b> 1. Formal Letters 2. Informal Letters	<b>15</b>
<b>III</b>	<b>Writing of Official Reports and Proposals:</b> 1. Report Writing 2. Proposals	<b>15</b>
<b>IV</b>	<b>Translation:</b> Two translations of a passage from English to Hindi.	<b>15</b>
<b>V</b>	<b>Spellings:</b> 1. Antonyms and Synonyms 2. One Word Substitutions 3. Fill in the blanks	<b>15</b>
<b>VI</b>	<b>Application Writing:</b> 1. Classification Of Application Writing 2. Exercise	<b>15</b>

**Suggested Readings:**

- High School English Grammar and Composition by Wren & Martin, Edition: 2017
- Oxford Modern English Grammar by Bas Aarts, Edition: 2011
- Primary School English Grammar and Composition by P. C. Wren, Edition: 2017
- English Grammar & Composition by S.C. Gupta, Edition: 2018
- Cambridge Grammar of English: A Comprehensive by Michael McCarthy and Ronald Carter, Edition: 2006
- Advanced Grammar in Use by Martin Hewing, Edition: 1999

**Internal Class Test****25 Marks** (Three Times)

Course prerequisites:

**Open to all****Further Suggestions:**

- This paper will be of **100 marks** (75+25).
- It will be divided into **Three Sections- A, B and C**.
- **Section- A** will contain **One** question which will have **Five Sub-questions**. Students have to attempt **Three** questions of 03 marks each in about 50 words (3x3=9). All questions of this section will be from the entire syllabus.
- **Section- B** will be of 36 marks in which students have to attempt **Four** out of **Six** questions of 09 marks each in about 200-250 words (4x9=36).
- **Section- C** will be of 30 marks in which students have to attempt **Two** out of **Four** questions of 15 marks each in about 400-500 words(2x15=30).
- There will be an internal test of 25 marks in each semester.
- This question paper will be of **Two Hours**.

Programme/Class: <b>DEGREE</b>		Year: <b>THIRD</b>	Semester- <b>V</b> Paper: <b>FIRST</b>
Subject: <b>ENGLISH LANGUAGE</b>			
Course Code: - <b>A400501T</b>		Course Title: <b>Essays from Indian writing in English &amp; Linguistic Analyses</b>	
Credits: <b>06</b>		Paper: <b>Core Compulsory</b>	
Max. Marks: <b>25+75</b>		Min. Pass Marks: <b>33</b>	
Total No. of Lectures-Tutorials-Practical (in hours per week): <b>6-0-0.</b>			
<b>Unit</b>	<b>Topic</b>	<b>No. of Lectures Total- 90</b>	
<b>I</b>	<b>Indian English Essays:</b> 1. Medium of Expression 2. Importance of Indian English Essayists 3. Human Diversity 4. Cultural Understanding 5. Contribution of Indian Writers in English Essay 6. Important Speeches of Indian Writers	<b>15</b>	
<b>II</b>	<b>Level of Linguistics:</b> 1. Phonetics 2. Phonology 3. Morphology 4. Syntax 5. Semantics 6. Pragmatics	<b>15</b>	
<b>III</b>	<b>Essay from Indian Writing in English (Part- A):</b> 1. Aurobindo Ghosh- The Essence of Poetry 2. R.K. Narayan- Crime and Punishment 3. M.K. Gandhi- Spiritual Training	<b>15</b>	
<b>IV</b>	<b>Essay from Indian Writing in English (Part- B):</b> 1. Dr. Radha Krishnan- A Clean Advocate of Great Ideals 2. Jawaharlal Nehru- Basic Wisdom 3. Har Dayal- Intellectual Culture	<b>15</b>	
<b>V</b>	<b>Linguistic Analysis (Part- A):</b> 1. Research	<b>15</b>	

	2. Scientific Output 3. Jobs	
<b>VI</b>	<b>Linguistic Analysis (Part- B):</b> 1. Training 2. Events 3. News	<b>15</b>

**Suggested Readings:**

- M.K. Naik, “A History of Indian English Literature”, 1982
- K. R. Srinivasa Iyengar and Prema Nandakumar, “Indian Writing in English”, 1984
- Syal, "An Introduction to Linguistics: Language, Grammar and Semantics", 2007
- Harald Clahsen and Andrew Spencer Andrew Radford, Martin Atkinson, David Britain, "Linguistics: An Introduction", 2018
- Raj Kumar Sharma, "Fundamentals of Linguistics", 2021
- Daiches, D., “A Critical History of English Literature”, Supernova Publishers, 2010.
- Compton- Rickett, A., “A History of English Literature” Nabu Press, 2010.
- Read, H., “English Prose Style”, Pantheon, New York, 1981.
- Walker, H., “English Essays and Essayists”, J.M. Dent and Sons Ltd., London, 1928.
- Williams, W.E., “A Book of English Essays”, Penguin Books, Harmondsworth, 1948.
- The History of English: The Biography of a Language by Christopher R. Fee, Edition-2019
- A Book of English Prose by Lubbock Percy
- Boehmer, E., “Empire Writing: An Anthology of Colonial Literature 1870-1918”, Oxford University Press, Oxford, 1998.

<b>Internal Class Test</b>	<b>25 Marks (Three Times)</b>
Course prerequisites:	<b>Open to all</b>
<p>Further Suggestions:</p> <ul style="list-style-type: none"> <li>• This paper will be of <b>100 marks (75+25)</b>.</li> <li>• It will be divided into <b>Three Sections- A, B and C</b>.</li> <li>• <b>Section- A</b> will contain <b>One</b> question which will have <b>Five Sub-questions</b>. Students have to attempt <b>Three</b> questions of 03 marks each in about 50 words (3x3=9). All questions of this section will be from the entire syllabus.</li> <li>• <b>Section- B</b> will be of 36 marks in which students have to attempt <b>Four</b> out of <b>Six</b> questions of 09 marks each in about 200-250 words (4x9=36).</li> <li>• <b>Section- C</b> will be of 30 marks in which students have to attempt <b>Two</b> out of <b>Four</b> questions of 15 marks each in about 400-500 words(2x15=30).</li> <li>• There will be an internal test of 25 marks in each semester.</li> <li>• This question paper will be of <b>Two Hours</b>.</li> </ul>	

Programme/Class: <b>DEGREE</b>	Year: <b>THIRD</b>	Semester- V Paper: <b>SECOND</b>
Subject: <b>ENGLISH LANGUAGE</b>		
Course Code: - <b>A400502T</b>	Course Title: <b>Structure of English</b>	
Credits: <b>06</b>	Paper: <b>Core Compulsory</b>	
Max. Marks: <b>25+75</b>	Min. Pass Marks: <b>33</b>	
Total No. of Lectures-Tutorials-Practical (in hours per week): <b>6-0-0.</b>		
<b>Unit</b>	<b>Topic</b>	<b>No. of Lectures Total- 90</b>
<b>I</b>	<b>Language:</b> 1. Language Families 2. Characteristics of Old English 3. Middle English 4. Modern English 5. Borrowings in English	<b>15</b>
<b>II</b>	<b>Phonology of English:</b> 1. Vowels and Consonants 2. Phonemes and Allophones 3. Word Accents	<b>15</b>
<b>III</b>	<b>Morphology:</b> 1. Morphemes 2. Allomorphs 3. Process of Word Formation	<b>15</b>
<b>IV</b>	<b>Translation Methods, Technics and Syntax:</b> 1. Literal Translation 2. Transposition 3. Modulation 4. Adaptation 5. Structure of Noun Phrase 6. Structure of Verb Phrase	<b>15</b>
<b>V</b>	<b>Concept of Register:</b> 1. Register in English and Types	<b>15</b>

	2. Importance of Register 3. Register and Style 4. Tone and Register	
<b>VI</b>	<b>Structures and Functions:</b> 1. Structure and Function of English Language 2. Types of Language 3. Skills of Language	<b>15</b>

**Suggested Readings:**

- Structure and Function in English Language by Dr. Pushpa Tripathi, Edition: 2012
- High School English Grammar and Composition by Wren & Martin, Edition: 2017
- Oxford Modern English Grammar by Bas Aarts, Edition: 2011
- Primary School English Grammar and Composition by P. C. Wren, Edition: 2017
- English Grammar & Composition by S.C. Gupta, Edition: 2018
- Cambridge Grammar of English: A Comprehensive by Michael McCarthy and Ronald Carter, Edition: 2006
- Advanced Grammar in Use by Martin Hewing, Edition: 1999

**Internal Class Test**

**25 Marks (Three Times)**

Course prerequisites:

**Open to all**

Further Suggestions:

- This paper will be of **100 marks** (75+25).
- It will be divided into **Three Sections- A, B and C.**
- **Section- A** will contain **One** question which will have **Five Sub-questions.** Students have to attempt **Three** questions of 03 marks each in about 50 words (3x3=9). All questions of this section will be from the entire syllabus.
- **Section- B** will be of 36 marks in which students have to attempt **Four** out of **Six** questions of 09 marks each in about 200-250 words (4x9=36).
- **Section- C** will be of 30 marks in which students have to attempt **Two** out of **Four** questions of 15 marks each in about 400-500 words(2x15=30).
- There will be an internal test of 25 marks in each semester.
- This question paper will be of **Two Hours.**



Programme/Class: <b>DEGREE</b>	Year: <b>THIRD</b>	Semester- <b>VI</b> Paper: <b>FIRST</b>
Subject: <b>ENGLISH LANGUAGE</b>		
Course Code: - <b>A400601T</b>	Course Title: <b>Communication for Business and Media</b>	
Credits: <b>06</b>	Paper: <b>Core Compulsory</b>	
Max. Marks: <b>25+75</b>	Min. Pass Marks: <b>33</b>	
Total No. of Lectures-Tutorials-Practical (in hours per week): <b>6-0-0.</b>		
<b>Unit</b>	<b>Topic</b>	<b>No. of Lectures Total- 90</b>
<b>I</b>	<b>Basic Communication:</b> 1. Concept of Communication 2. Nature of Communication 3. Features of Communication	<b>15</b>
<b>II</b>	<b>Technical Communication:</b> 1. Distinction between general and technical communication 2. Functions of Communication 3. Types of Communication	<b>15</b>
<b>III</b>	<b>Media and Communication (Print and Electronic):</b> 1. Print Media 2. Functions and types of Print Media 3. Growth and Development of Print Media 4. Definition of Electronic Media 5. Electronic Communication 6. Growth and Development of Radio and its Function 7. Growth and Development of Television 8. Function Television 9. Advantage and Disadvantage of Mass Communication	<b>15</b>
<b>IV</b>	<b>Language Sensitivity:</b> 1. Definition of Language 2. Role of Communication and Senses 3. Cross-cultural Communication 4. Verbal and Non-verbal Communication	<b>15</b>

<b>V</b>	<b>Business Communication (Part-A):</b> 1. Role of Communication in Business 2. Report Writing 3. Essentials of Report Writing 4. Challenges of Reporting	<b>15</b>
<b>VI</b>	<b>Business Communication (Part-B):</b> 1. Writing of Project Report 2. Documentation 3. Fundamentals of Documentation 4. Principles of Business Communication.	<b>15</b>

**Suggested Readings:**

- Mass Communication Principles and Concepts, By Seema Hasan, 2020
- Effective Business Communication by Asha Kaul, 2014
- Harvard Business Essentials Business Communication, 2003
- Structure and Function in English Language by Dr. Pushpa Tripathi, Edition: 2012
- High School English Grammar and Composition by Wren & Martin, Edition: 2017
- Oxford Modern English Grammar by Bas Aarts, Edition: 2011
- Primary School English Grammar and Composition by P. C. Wren, Edition: 2017
- English Grammar & Composition by S.C. Gupta, Edition: 2018
- Cambridge Grammar of English: A Comprehensive by Michael McCarthy and Ronald Carter, Edition: 2006
- Advanced Grammar in Use by Martin Hewing, Edition: 1999

**Internal Class Test**

**25 Marks** (Three Times)

Course prerequisites:

**Open to all**

**Further Suggestions:**

- This paper will be of **100 marks** (75+25).
- It will be divided into **Three Sections- A, B and C.**
- **Section- A** will contain **One** question which will have **Five Sub-questions.** Students have to attempt **Three** questions of 03 marks each in about 50 words (3x3=9). All questions of this section will be from the entire syllabus.
- **Section- B** will be of 36 marks in which students have to attempt **Four** out of **Six** questions of 09 marks each in about 200-250 words (4x9=36).
- **Section- C** will be of 30 marks in which students have to attempt **Two** out of **Four** questions of 15 marks each in about 400-500 words(2x15=30).
- There will be an internal test of 25 marks in each semester.
- This question paper will be of **Two Hours.**

Programme/Class: <b>DEGREE</b>	Year: <b>THIRD</b>	Semester- <b>VI</b> Paper: <b>SECOND</b>
Subject: <b>ENGLISH LANGUAGE</b>		
Course Code: - <b>A400602T</b>	Course Title: <b>Comprehension and Usage</b>	
Credits: <b>06</b>	Paper: <b>Core Compulsory</b>	
Max. Marks: <b>25+75</b>	Min. Pass Marks: <b>33</b>	
Total No. of Lectures-Tutorials-Practical (in hours per week): <b>6-0-0.</b>		
<b>Unit</b>	<b>Topic</b>	<b>No. of Lecture Total - 90</b>
<b>I</b>	<b>Reading of Comprehension:</b> 1. Verbal and Written direction 2. Understanding of Print 3. Recognizing Signs and Logos 4. Word rhymes 5. Words and Phrases	<b>15</b>
<b>II</b>	<b>Writing of Comprehension:</b> 1. About Point 2. Cubing 3. Four Square Graphic Organizer 4. Read, Respond, Revisit Discuss	<b>15</b>
<b>III</b>	<b>Comprehension and Types:</b> 1. Lexical 2. Literal 3. Interpretive 4. Applied 5. Affective	<b>15</b>
<b>IV</b>	<b>Elements of Comprehension:</b> 1. Decoding 2. Fluency 3. Vocabulary Skill	<b>15</b>

<b>V</b>	<p><b>Concept of Comprehension:</b></p> <ol style="list-style-type: none"> <li>1. Defining Comprehension</li> <li>2. Factors that Impact Comprehension</li> <li>3. Comprehension Research</li> <li>4. Exercise Short Answered Questions</li> <li>5. Exercise Objective Types Questions</li> </ol>	<b>15</b>
<b>VI</b>	<p><b>Important Strategy:</b></p> <ol style="list-style-type: none"> <li>1. Utilizing Strengths</li> <li>2. To get the gist of the Passage</li> <li>3. Managing Time</li> <li>4. No to rely on outside knowledge</li> </ol>	<b>15</b>

**Suggested Readings:**

- Once a Week Comprehension Book 1 (International) (Once A Week Comprehension International New Edition) by Haydn Perry, 2018
- Comprehension And Communication Skills in English (Varinder Kumar, Bodh Raj, Paperback English Kalyani) (Paperback, Varinder Kumar, Bodh Raj), 2015
- Comprehension by Pradhan Keshab, 2011
- Structure and Function in English Language by Dr. Pushpa Tripathi, Edition: 2012
- High School English Grammar and Composition by Wren & Martin, Edition: 2017
- Oxford Modern English Grammar by Bas Aarts, Edition: 2011
- Primary School English Grammar and Composition by P. C. Wren, Edition: 2017
- English Grammar & Composition by S.C. Gupta, Edition: 2018
- Cambridge Grammar of English: A Comprehensive by Michael McCarthy and Ronald Carter, Edition: 2006
- Advanced Grammar in Use by Martin Hewing, Edition: 1999

<b>Internal Class Test</b>	<b>25 Marks</b> (Three Times)
Course prerequisites:	<b>Open to all</b>

Further Suggestions:

- This paper will be of **100 marks** (75+25).
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